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## Hollinswood and Randlay Parish Council

*Finance & Audit Committee*

*Chairman: Cllr H Unwin*

*Clerk: Katrina Baker MBE MILCM*

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**8<sup>th</sup> January 2024**

Councillor S Unwin	Councillor H Unwin
Councillor J Johnson	Councillor S Snell
Councillor S Vaughan-Hodkinson	Councillor J Creed
Councillor C Turley	

**To: All Members of the Finance and Audit Committee**

You are invited to the next meeting of the Finance and Audit Committee for 2023/24 which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 15<sup>th</sup> January 2024 at 7.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list
4. To confirm the Minutes of the meeting held on 27<sup>th</sup> November 2023
5. Matters Arising, for information, not already included on the Agenda
6. Financial Reports
  - a) To receive the current balances and investment details, as at the end of December 2023 (as circulated)
  - b) Budget Considerations for 2024/25
  - c) To set the Budget and agree the level of Precept for 2024/25.

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7. Governance Reports
  - a) To receive any accidents or near miss reports
  - b) To monitor the Risk Management Policy and agree any amendments required
  - c) To agree dates for the Health & Safety and Finance & Administration Internal Audits
8. Other urgent matters (at the discretion of the Chairman)
9. To confirm the date of the next meeting  
26<sup>th</sup> February 2024                      8pm                      Council Chamber